



ACE Charter Schools Reopening Plan Fall 2020

Plans for Opening Fall 2020

Key Principles for Revamped School Model:

- Ensure continuity, accessibility for Special Needs, English Learner students + services for mental health needs
- Responsive to needs of working parents, also those without transportation, monolingual Spanish speakers
- Maximize opportunities for staff-student relationships
- Virtual backpack
- Focus on nurturing independent learning skills

Needs for Opening Fall 2020

Key Complementary Programmatic Elements:

- Opportunities for extended day programming for children from working families in Mayfair, Santee, downtown
- Safe, reliable transportation
- Mental health services (multi-lingual for families)
- Support for first-generation college students

**QUESTIONNAIRE RELATING TO THE ECONOMIC RECOVERY
PHASES OF COVID-19 AND PLANS, GUIDELINES, AND NEEDS
RELATIVE TO THE SAFE OPENING OF BUSINESSES AND OTHER
INSTITUTIONS**

Company/Organization Name: ACE Charter Schools

Industry/Sector: Public Charter School

Date: 6/5/2020

1. Are you open or partially open? Yes, for Distance Learning & Meals services supports the our families and communities

a. Are you an essential business? Yes

b. Are you open under an exception such as:

i. Outdoor Business? NA

ii. Pickup/Delivery? NA

iii. Curbside Retail? NA

iv. Food Distribution? Yes

c. Have employees and customers cooperated with the health safety protocols?

Yes, we working with the Department of Health to stay up to date on changes to the Social Distancing Protocol requirements

d. To your knowledge, have employees or customers become infected with COVID-19?

There have been no reports made to our organization of any infections that are connected to any of our essential activities.

2. How many of your activities can be moved outdoors?

Our current essential activities are done outdoors. However, classroom instruction and general business operations can not be moved outdoors.

3. For indoor activities:

a. How can social distancing be maintained at points of ingress and egress, where people normally cluster?

For the general campus, these paths of travel can be identified, marked and then socialized with our communities (staff, students and families) However for classrooms, this will not be as easy. The majority of our rooms (classrooms, offices, restrooms) on our campuses only have one door. used for entry and exit.

An option we are considering is to cluster students and have the teachers change classrooms based on subject versus the students.

- b. How can employees and visitors be protected from transmission of the virus (e.g., no-touch temperature checks, hand sanitizer, masks, and face shields)?

In order to reassure that our schools are providing the highest level of safety for our staff and students, we will need to make some significant adjustments in processes, and purchase supplies and equipment for our sites.

This includes purchasing no-touch temperature thermometers, hand sanitizer, face masks, gloves, face shield, countertop shields and sink dividers. We'd need to determine what the adequate supply level of soap, paper towels, and cleaning supplies will be with the increased need to clean/sanitize. We will need to schedule staff/janitorial to oversee the sanitation of spaces.

A dedicated space/room will need to be identified to send students and or staff that may show symptoms until they are able to be picked up. Our schools will need to increase their communication with families to reassure they are monitoring their children's symptoms

Attendance and sick policies may need to be adjusted to reflect the increase of staff and students need to stay home to monitor illnesses. Subs will need to be available for teachers who are not able to come into work due to their illness or family illness.

- c. How will Personal Protective Equipment (such as face covering and gloves) and hand sanitizer be provided before entry?

ACE will need to purchase masks and gloves to have in stock at all times in order to reassure all students and staff that they have appropriate PPE on

prior to entering the campus. The costs for these supplies is unknown at this time and is an extra expenditure that adds a burden to all our school budgets.

- d. Can the times of activities be staggered to reduce the amount of people gathered at any one time?

If the State (CDE) allows for flexibility with instructional minutes, a staggered schedule may be possible. Currently it is unknown to us what families need child care services for a full day and or can send their students for adjusted times during a non traditional school day.

- e. Can customers make appointments to gain entry while inside capacity is restricted?

We can encourage families to call the office to make appointments if they have business to do in our school offices. Whenever possible, we will ask families to call with any questions first. However, many transactions/encoutnters will need to occur in person and may pose a challenge when holding meetings like IEPs, Pre-suspension conferences, and confidential crisis counseling sessions.

- f. How can social distancing be maintained inside your premises?

Our classrooms, offices and conference rooms will need to be reconfigured to adapt to these requirements. Our classroom student clusters and schedule will need to be adapted to the 12:1 ratio, requiring staggered schedules and teaching. Students and staff will need to eat in their classrooms and not in common areas. Supplies for students and staff will need to be individualized, including chromebooks and other teaching materials.

Libraries and book sharing will need to be prohibited, as well as closing off common spaces that are traditionally shared. To the best of our ability we will encourage those who can work from home do so. Staff that are not needed to support supervision or teaching on campuses will be encouraged to work from home.

- 4. What is your plan to acquire and distribute Personal Protective Equipment (like masks and gloves) and testing to your employees?

Allocate funds, identify vendors and stock appropriate at each school/office. On a regular basis will communicate with staff about the availability of testing in our county. If needed, provide time during the work day to get tested.

5. How can you adapt to accommodate different size gatherings that may be allowed by the Public Health officer? (Smaller gatherings are likely to be allowed before very large ones.)

School celebrations will need to either stream them virtually or allow for smaller scale in person events. To run in person events would add a burden to our staff in making events that would normally only take a small window of time to be longer and possible all day. Currently we rely on streaming information meetings on social media platforms and conferencing solutions.

For training and meetings, the majority can be done virtually, however there are some training that need to be in person.

6. To meet the need for possible contact tracing, how would you maintain lists of employees and visitors with their contact information for contact tracing? (It is understood that lists of attendees would only be provided in the event of an infection that needed to be traced, and then only to public health personnel trained in medical confidentiality.)

Schools attendance practices will be utilized to help monitor the students who are on campus. Creating a sign in and out structure for staff when entering specific spaces will need to be implemented.

7. In order to assist safe and productive re-opening, what are your needs relative to:

- a. Regulation?
- b. Licensure?
- c. Childcare?

For families who don't have all day childcare, if we are to change to a half day model, what are families to do to cover those gaps? It is still unclear to us what services our afterschool program will be able to provide.

- d. Housing?
- e. Digital Inclusion?
- f. Commute-Free Working?

8. If you have been opened or partially opened, what challenges have you experienced?

Reassuring all staff on campus are complying to the Social Distancing Protocols consistently, including wearing masks, staying 6 ft apart and not sharing high touch equipment. The socialization for these expectations and having to hold employees accountable has no teeth at this point.

Getting students to comply to these requirements will be a huge time commitment on the administrators and teachers that will take away from the time that is limited in teaching our students.

9. If you have been opened or partially opened, how has the community's adherence and response to the COVID health safety protocols been?

NA