

Salons & Barbershops

Suggested Protocol for Santa Clara County

Amber Lopez, Owner & Stylist, *diModa Salon, Spa & Barber*

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- Client Protections
 - Waiting Area & Amenities
 - Occupancy Limits
 - Heightened Sanitation & Protection
 - Increased Physical Distance

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Suggested Protocol for Santa Clara County

- Operator Protections
 - Equipment & Tools
 - Client & Self-Screening
 - Heightened Sanitation & Protection
 - Staff Training & Tracing

Santa Clara County protocols for salon, barber and spa services

Establishments should develop a plan for reopening. Plans must be in compliance with existing and applicable licensing requirements from California State Board of Barbering and Cosmetology and should be made available upon request.

SUGGESTED MEASURES TO PROTECT CUSTOMERS

- Prohibit clients from sitting in waiting area or arrange seating six feet apart. Remove all reading material and other items that would be considered high contact.
- Clients remain outside of the business until their service provider is ready.
- Discontinue use of shared beverage and food equipment (ex: coffee brewer)
- Limit each service provider to only one client at a time.
- Limit each service room to only one client at any time.
- Make sure operator and clients wears face coverings (a non-medical mask).
- Disinfect all equipment, chairs, and tables used by an operator or customer after each use.
- Launder all towels, smocks, capes, bedding and other non-disposable items after each use.
- Maintain physical distancing of six feet between operators and workstations.
- Limit the number of stations occupied to accommodate the six feet of physical distancing.
- When physical distance cannot be maintained (ex: front desk or shampoo bowl) add barriers or plexiglas to minimize exposure.

SUGGESTED MEASURES TO PROTECT OPERATORS

- Each operator should use disposable materials and supplies when feasible; if reusable supplies are utilized (e.g. scissors, combs, etc.), follow the State Board guidelines for cleaning and disinfection.
- Each operator should use their own supply of “back-bar” products.
- Each operator should use their own tools and equipment.
- Post signs on the front door or window that states that any customer, who has a fever or other COVID-19 symptoms, must reschedule their appointment.
- Ask clients about fever and symptoms before every client visit.
- Clients may not bring anyone with them to appointments.

- Each operator should self-screen for fever and symptoms before arriving to work or entering the facility.
- Check temperature with non-contact thermometer; if fever (temperature greater than 100.4°) or symptoms are present, operator should not work; if no fever, or symptoms are present, require operator to self-monitor and report onset of symptoms during their work-day.
- Each operator must sanitize or wash their hands appropriately before and after each client.
- Each operator must sanitize or wash their hands appropriately after each glove change.
- Use protective eyewear or face shields as appropriate.
- Create 6 feet distance in break room between seating or create outdoor seating for staff.
- Establish a sick policy and train staff when they should stay home or when they should leave work due to illness.
- Make sure a procedure is in place for contacting your local public health district if an operator is diagnosed with COVID-19.
- Each operator will maintain a record of all customer appointments and schedules for contact tracing.
 - First and Last name
 - Current address
 - Current contact phone number
 - Day and Time of appointment
 - Names of operators and staff present in the facility during the appointment.

****NOTE:** On a case-by-case basis, include other practices appropriate for business to reduce exposures for example: requiring non-cash transactions; contactless payment systems, or curbside retail pickup**

QUESTIONNAIRE RELATING TO THE ECONOMIC RECOVERY PHASES OF COVID-19 AND PLANS, GUIDELINES, AND NEEDS RELATIVE TO THE SAFE OPENING OF BUSINESSES AND OTHER INSTITUTIONS

Company/Organization Name: diModa salon / Amber Lopez Rodriguez

Industry/Sector: hair salon & spa

Date: 6/4/20

1. Are you open or partially open? no

a. Are you an essential business? no

b. Are you open under an exception such as: no

i. Outdoor Business? ii. Pickup/Delivery? iii. Curbside Retail? iv. Food Distribution?

c. Have employees and customers cooperated with the health safety protocols? n/a

d. To your knowledge, have employees or customers become infected with COVID-19? No

2. How many of your activities can be moved outdoors? Break room

3. For indoor activities:

a. How can social distancing be maintained at points of ingress and egress, where people normally cluster? Clients wait outside for appointments. Styling stations spaced 6ft apart

b. How can employees and visitors be protected from transmission of the virus (e.g., no-touch temperature checks, hand sanitizer, masks, and face shields)? Face mask, hand washing, plexiglass shields

c. How will Personal Protective Equipment (such as face covering and gloves) and hand sanitizer be provided before entry? Everyone required to wear mask, use of hand sanitizer at entrance and frequent hand washing by staff

d. Can the times of activities be staggered to reduce the amount of people gathered at any one time? Yes. reducing the number of clients by allowing one client per operator.

e. Can customers make appointments to gain entry while inside capacity is restricted? Yes. online or over the phone appointments.

f. How can social distancing be maintained inside your premises? Spacing work stations, no client waiting room.

4. What is your plan to acquire and distribute Personal Protective Equipment (like masks and gloves) and testing to your employees? Operators will provide their own mask and gloves. Clients will be asked to wear their own mask. If they arrive without a mask we will provide a mask.

5. How can you adapt to accommodate different size gatherings that may be allowed by the Public Health officer? (Smaller gatherings are likely to be allowed before very large ones.) n/a

6. To meet the need for possible contact tracing, how would you maintain lists of employees and visitors with their contact information for contact tracing? (It is understood that lists of attendees would only be provided in the event of an infection that needed to be traced, and then only to public health personnel trained in medical confidentiality.) Using our scheduling tool to trace all clients staff and no walk-in service.

7. In order to assist safe and productive re-opening, what are your needs relative to:
- a. Regulation? none
 - b. Licensure? none
 - c. Childcare? none
 - d. Housing? none
 - e. Digital Inclusion? none
 - f. Commute-Free Working? none
8. If you have been opened or partially opened, what challenges have you experienced? n/a
9. If you have been opened or partially opened, how has the community's adherence and response to the COVID health safety protocols been? n/a