Exhibition galleries, store, offices, research library

If we open, will they come?
Follow guidelines of the American Association of Museums with an overlay of Santa Clara County regulations.
How you can help:

• Supply acquisition and distribution
• Unified communications
• Financial support
THANK YOU!
QUESTIONNAIRE RELATING TO THE ECONOMIC RECOVERY PHASES OF COVID-19 AND PLANS, GUIDELINES, AND NEEDS RELATIVE TO THE SAFE OPENING OF BUSINESSES AND OTHER INSTITUTIONS

Company/Organization Name: Quilts & Textiles
Industry/Sector: Arts and Entertainment
Date: 6/5/20

1. Are you open or partially open? NO
   a. Are you an essential business? NO
   b. Are you open under an exception such as: NO
      i. Outdoor Business? NO
      ii. Pickup/Delivery? NO
      iii. Curbside Retail? NO
      iv. Food Distribution? NO
   c. Have employees and customers cooperated with the health safety protocols? YES
   d. To your knowledge, have employees or customers become infected with COVID-19? NO

2. How many of your activities can be moved outdoors? NONE

3. For indoor activities:
   a. How can social distancing be maintained at points of ingress and egress, where people normally cluster? Signage, directional arrows
   b. How can employees and visitors be protected from transmission of the virus (e.g., no-touch temperature checks, hand sanitizer, masks, and face shields)? Staff will be working on alternate days in individual offices, half time at home and half in the office, social distance, masks, sanitizer available. Visitors required to wear facemasks, observe social distance (will have signage and floor markings). Hands free payment system, hopefully.
c. How will Personal Protective Equipment (such as face covering and gloves) and hand sanitizer be provided before entry?

**Visitors will be expected to provide their own face mask – we are considering having some for sale. Hand sanitizer available at entrance and in offices.**

d. Can the times of activities be staggered to reduce the amount of people gathered at any one time? **YES**

e. Can customers make appointments to gain entry while inside capacity is restricted? **YES**

f. How can social distancing be maintained inside your premises?

**Signage, marked areas, some redirection of traffic flow**

4. What is your plan to acquire and distribute Personal Protective Equipment (like masks and gloves) and testing to your employees?

**All staff already has masks and we have a supply of gloves onsite. No arrangements made yet for testing.**

5. How can you adapt to accommodate different size gatherings that may be allowed by the Public Health officer? (Smaller gatherings are likely to be allowed before very large ones.)

**Will make in person gatherings invitation only with strictly observed limits.**

6. To meet the need for possible contact tracing, how would you maintain lists of employees and visitors with their contact information for contact tracing? (It is understood that lists of attendees would only be provided in the event of an infection that needed to be traced, and then only to public health personnel trained in medical confidentiality.)

**If events are invitation only or RSVP only, we would have emails of all attendees. We do not have any plans to host First Friday Art Walks, community days. We are considering timed entry.**
7. In order to assist safe and productive re-opening, what are your needs relative to:

a. Regulation? **Need information as far ahead of opening as possible. It would be great to have the purchasing power of the County behind us to avoid price gouging and scarcity.**

b. Licensure? **None.**

c. Childcare? **None.**

d. Housing? **None.**

e. Digital Inclusion? We are producing more digital content but some of our constituents don’t have Internet or computer access.

f. Commute-Free Working? **We will offer work at home options to all staff except Visitor Services, who needs to be there to keep museum open.**

8. If you have been opened or partially opened, what challenges have you experienced? **N/A**

9. If you have been opened or partially opened, how has the community’s adherence and response to the COVID health safety protocols been? **N/A**