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MACLA
Movimiento de Arte y Cultura Latino Americana

ONE WAY

MACLA

Public facing organization – gallery,
theater, youth digital media lab



OUR CONNECTION TO THE LAND
DECEMBER 6, 2019- MARCH 15, 2020

MACLA protocols for opening Visual Arts galleries safely



Prepare our Facility – 6' markings on ground, no touch hand sanitizer at entrance, wipes for digital tablets, signage about social distancing & masks, restroom cleaning, limit occupancy.



Prepare our People: no-contact temperature check for staff & visitors, expanded sick days for staff, social media campaign about safe visits, mandatory masks, digital visitor log

**QUESTIONNAIRE RELATING TO THE ECONOMIC RECOVERY
PHASES OF COVID-19 AND PLANS, GUIDELINES, AND NEEDS
RELATIVE TO THE SAFE OPENING OF BUSINESSES AND OTHER
INSTITUTIONS**

Company/Organization Name: MACLA/Movimiento de Arte y Cultura Latino Americana

Industry/Sector: arts & culture, social impact sector (aka nonprofit)

Date: 6/5/2020

1. Are you open or partially open? No
 - a. Are you an essential business? No
 - b. Are you open under an exception such as:
 - i. Outdoor Business?
 - ii. Pickup/Delivery?
 - iii. Curbside Retail?
 - iv. Food Distribution?
 - c. Have employees and customers cooperated with the health safety protocols? yes
 - d. To your knowledge, have employees or customers become infected with COVID-19? no
2. How many of your activities can be moved outdoors? 2 areas of programs – 1) performing arts, 2) youth digital media lab
3. For indoor activities:
 - a. How can social distancing be maintained at points of ingress and egress, where people normally cluster? By having signage and marking the ground outside of our facility with 6' distance, in addition to advance communication via social and electronic media
 - b. How can employees and visitors be protected from transmission of the virus (e.g., no-touch temperature checks, hand sanitizer, masks, and face shields)? no-touch temperature checks, hand sanitizer, masks
 - c. How will Personal Protective Equipment (such as face covering and gloves) and hand sanitizer be provided before entry?

At our point of entry we will provide hand sanitizer and limited amount of masks available if people do not have their own

- d. Can the times of activities be staggered to reduce the amount of people gathered at any one time? Yes
- e. Can customers make appointments to gain entry while inside capacity is restricted? yes

- f. How can social distancing be maintained inside your premises?

Inside our gallery we will mark spaces on the floor reminding visitors to maintain 6' apart

4. What is your plan to acquire and distribute Personal Protective Equipment (like masks and gloves) and testing to your employees?

We would like to be able to purchase PPE from the City of San Jose, Santa Clara or another nonprofit entity to ensure that we are able to get supplies and not experience price gouging.

Testing for our employees is available through our health care provider – Kaiser.

5. How can you adapt to accommodate different size gatherings that may be allowed by the Public Health officer? (Smaller gatherings are likely to be allowed before very large ones.)

We will limit the capacity of public programs, i.e. our summer youth program normally serves up to 30 students at a time and we've previously allowed students to join mid-session. We will follow the child care protocols and not mix groups of student and reduce capacity to groups of 12 students to 1 instructor.

For our performing arts programs, we will consider presenting music, theater, etc. on the stage outside of our facility in Parque de los Pobladores and tape boxes representing the 6' distance on the ground.

We will continue to do some programs online because it won't make sense to do because it won't make sense to do in person given social distancing requirements.

6. To meet the need for possible contact tracing, how would you maintain lists of employees and visitors with their contact information for contact tracing? (It is understood that lists of attendees would only be provided in the event of an infection that needed to be traced, and then only to public health personnel trained in medical confidentiality.)

We will create a digital staff and visitor log, requiring all visitors to sign-in with their name, cell phone and email.

7. In order to assist safe and productive re-opening, what are your needs relative to:

- a. **Regulation?** To have the Santa Clara County public health officer endorse our suggested safety procedures.
- b. **Licensure?**
- c. **Childcare?** Affordable childcare is critical for all to fully participate in our economic recovery. In addition to childcare, we need pro-social volunteer/activities for teenagers during the summer.
- d. **Housing?** We need absolutely more affordable housing where artists, cultural workers and social impact sector employees can live and families have space so they are able to maintain social distance. If family members are infected with COVID-19 and they live in a household with multiple generations or non-familial roommates, the infected person needs to be able to go somewhere safe at no-cost to recover and not infect the rest of the household.
- e. **Digital Inclusion?** At MACLA we have been challenged to upgrade our internet with high-speed connectivity at a price we can afford. This is an issue that impacts many of the families that we serve – it is challenging to create digital media or participate in distance learning if you only have a cell phone and data. Affordable Wifi needs to become like the telephone.
- f. **Commute-Free Working?** Affordable and reliable internet for all neighborhoods.

8. If you have been opened or partially opened, what challenges have you experienced? n/a

9. If you have been opened or partially opened, how has the community's adherence and response to the COVID health safety protocols been?

n/a