

Company/Organization Name: SunPower

Industry/Sector: Solar Energy and Energy Storage

Date: June 5, 2020

1. Are you open or partially open? Yes

1. Are you an essential business? Yes
2. Are you open under an exception such as: No

c. Have employees and customers cooperated with the health safety protocols? Yes

d. To your knowledge, have employees or customers become infected with COVID-19? No

2. How many of your activities can be moved outdoors? Our construction activity is largely outdoor activity. The remaining aspects of our business cannot be moved outdoors, e.g. office work, which we have defaulted to work from home as appropriate and possible.

3. For indoor activities: We have created one way and two-way traffic throughout our offices so that social distancing is always maintained. We also have designated floor markers for people to stand who are entering the building in order to always maintain social distancing.

a. How can social distancing be maintained at points of ingress and egress, where people normally cluster? Although all exits and entrances are available within our office in the event of an emergency; we will only enter and exit at the same door in order to ensure social distancing is being adhered to.

b. How can employees and visitors be protected from transmission of the virus (e.g., no-touch temperature checks, hand sanitizer, masks, and face shields)? We have implemented protocols to protect employees from transmission of the virus, which include no-touch temperature checks conducted with PPE, ensuring that hand sanitizer is readily available, and providing appropriate PPE, including masks and face shields, depending on the nature of the workplace interaction. We're also practicing social distancing and we are thoughtfully designing the employee work space in our facilities. We're also not allowing visitors at our facilities.

c. How will Personal Protective Equipment (such as face covering and gloves) and hand sanitizer be provided before entry? Upon return to work, five pair of reusable cloth protective masks will be provided to

- each returning employee. A supply of disposable masks will also be available onsite for individuals, who may forget their mask at home. Hand sanitizer will be provided throughout each facility, starting at the designated check-in location and throughout the building. We also will be providing individual bottles for people who will work at their desk, along with personal cleaning supplies, and a surface cleaning protocol.
- d. Can the times of activities be staggered to reduce the amount of people gathered at any one time? **Yes**
 - e. Can customers make appointments to gain entry while inside capacity is restricted? **No. Not applicable.**
 - f. How can social distancing be maintained inside your premises? **We review each facility and its unique use and attributes, to determine the most effective means of social distancing. This includes, but is not limited to, prominent signage, path of travel demarcations, floor markings designating appropriate distancing. Moreover, and equally as important, is that we are training our employees to understand and effectively implement social distancing requirements.**
4. What is your plan to acquire and distribute Personal Protective Equipment (like masks and gloves) and testing to your employees? **We have purchased approximately 10k in cloth masks and over 100k in surgical masks for our US employees performing in-person work. We will provide each employee with five reusable cloth masks, and each location will have disposable surgical masks for those who may forget to bring a mask to work. Gloves and face shields are also available, based on work and circumstances, which may require additional protection. At this time, we are not providing testing services to our employees.**
 5. How can you adapt to accommodate different size gatherings that may be allowed by the Public Health officer? (Smaller gatherings are likely to be allowed before very large ones.) **Our first step is to determine whether it is necessary to conduct the gathering in person. If it is not, we defer to remote means. For those gatherings where an in-person component is necessary, we establish protocols around such things as maximum in-person participants, maximum length of time meeting time, and PPE necessary to be employed during those meetings.**
 6. To meet the need for possible contact tracing, how would you maintain lists of employees and visitors with their contact information for contact tracing? (It is understood that lists of attendees would only be provided in the event of an infection that needed to be traced, and then only to public health personnel trained in medical confidentiality.) **We have established a process,**

which includes a questionnaire, to facilitate contact tracing based on a set of predefined triggers. This process is conducted in a manner that is transparent and minimizes the collection, sharing and retention of individuals' information while still allowing us to achieve the purpose of limiting spread of the virus.

7. In order to assist safe and productive re-opening, what are your needs relative to: **See 8.**
8. If you have been opened or partially opened, what challenges have you experienced? **Our employees have been challenged by childcare issues. We continue to monitor other areas of potential challenge, including the supply chains around PPE.**
9. If you have been opened or partially opened, how has the community's adherence and response to the COVID health safety protocols been? **In our experience, our community and customers have been appreciative of the steps we have taken to reduce the possibility of transmission, which includes no-contact installations.**

**SunPower Corporation Statement
Santa Clara Board of Supervisors Teleconference Hearing
June 5, 2020**

Board President Chavez, members of the Board, thank you for the opportunity to speak before you today.

I'm Doug Richards, executive vice president of Administration at SunPower Corporation, a Silicon Valley-headquartered company with about 7,000 employees in offices, manufacturing facilities and at residential, commercial and utility construction sites around the globe.

I would like to start by thanking President Chavez for her leadership on the issues being discussed today and also acknowledge her responsive and helpful team. We've seen activities over the past weeks as a productive and great example of a strong public/private partnership.

Like others, we are affected by COVID-19 and currently, for our U.S. workforce, about 85 percent of our employees are working from home. We are fortunate that the resiliency and tenacity of our employees allowed us to quickly and effectively shift to this mode.

We also are fortunate to have our manufacturing operations back on line – including our pilot manufacturing line here in Santa Clara County. This is in large part due to the work of this Board. Additionally, your thoughtful and necessary stay-in-place measures and rules, allowed us to get our solar installers back out at sites – and working in ways that allow for no contact with customers.

At SunPower, we're taking a phased approach in our Work Resumption Plans, which is returning our employees to offices:

- Our current phase one means that a large population continues to work from home.
- In the second phase, scheduled to begin June 15, only about 25 percent will return to offices, in a limited, staggered reopening of sites. Our plan at this time is that this phase will go through Sept. 8.

An important aspect of defining SunPower's new normal is having established procedures in place – those already implemented at our operating facilities around the globe, including health and safety screening processes, temperature checks on entrance, wearing facing coverings/Personal Protective Equipment and ensuring social distancing. As we have these requirements, we're also balancing this with employee's privacy rights.

We know that this pandemic is unpredictable in where it spreads and if there will be a second wave. Our leadership team is actively engaged and continues to monitor the COVID-19 situation. We're prepared to adjust plans as needed and the guidance and work of government entities such as yours, plays an important role in how, if or when we would adjust.

Thank you for the opportunity to speak before you. I'm happy to take any questions.