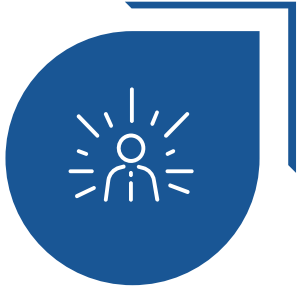

Genentech

Return to Campus Plan

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Return To Campus Guiding Principles



Protect our people and the communities in which they live and work - prioritize their safety and health



Adhere to local, state and federal requirements

Considerations to Increase Onsite Population

Phase 1 - Essential Staff Only

External Factors

- Cases & hospitalizations flat or decreasing
- Necessary PPE, cleaning supplies available
- Childcare facilities may reopen & be available



Internal Factors

- Health checks, illness reporting, contact tracing ready to scale
- PCR diagnostic testing onsite for close contacts
- Infection control protocols, infrastructure, and training in place
- Contingency plans in place for second wave
- Childcare available

Future Phases - Non-Essential Staff

External Factors

- Minimal impact anticipated from “second wave” of infections
- Antibody and PCR testing data well understood and leveraged
- Public schools open on modified or regular schedule
- Robust contact tracing and testing in community
- Robust supply for necessary PPE, cleaning supplies
- SIP orders allow some or all workers to return

Phase 2 - Essential Staff Only

External Factors

- Continued low community incidence
- >30 day supply of PPE, cleaning supplies
- PCR testing for asymptomatic persons allowed

Internal Factors

- Health policies effectively implemented
- Infection control measures effective

Full Workforce Return

External Factors

- Effective therapeutics available
- Public schools open on regular schedule
- SIP orders allow all workers to return

Internal Factors

- At-risk personnel feel safe and comfortable returning to work
- No social distancing req'd, meetings can be held

Getting Reacquainted with Campus

Preparing for Return

- Symptoms
- Know how COVID-19 is spread
- Health Screenings
- Reporting Health & Safety Concerns
- Facial Coverings

Campus Guidelines & Protocols

- Wearing Facial Coverings
- Social Distancing
- Personal Health & Hygiene
- Cleaning and Disinfecting
- Appropriate Space Use on Campus

Communication Vehicles

- Training
- Intranet website content
- Signage and floor markings
- Regular messages from leadership including office hours
- Managers
- Town halls and virtual meetings

Success Factors



Childcare

Safe schools, camps, and childcare services give our employees the flexibility & ability to focus on our mission



Remote Working

Improving distance collaboration tools & expanded internet access in the Bay Area could allow us to work remotely more effectively



Supply Chain

Robust supply chain of PPE and cleaning supplies for all business types to run safely



Innovation

Returning staff to work sooner - in shifts or part time - can help rekindle innovative culture, sense of community, and collaboration



Transportation

Safe and healthy public transportation allows our workers to travel to/from work and reduce environmental impact



Testing & Contact Tracing

Widely available PCR and serology testing with robust community contact tracing technology and infrastructure

Doing now what patients need next

**QUESTIONNAIRE RELATING TO THE ECONOMIC RECOVERY
PHASES OF COVID-19 AND PLANS, GUIDELINES, AND NEEDS
RELATIVE TO THE SAFE OPENING OF BUSINESSES AND OTHER
INSTITUTIONS**

Company/Organization Name: Genentech

Industry/Sector: Biotechnology/Pharmaceutical

Date: June 1, 2020

1. Are you open or partially open? Yes
 - a. Are you an essential business? Yes
 - b. Are you open under an exception such as: No
 - i. Outdoor Business?
 - ii. Pickup/Delivery?
 - iii. Curbside Retail?
 - iv. Food Distribution?
 - c. Have employees and customers cooperated with the health safety protocols? Yes
 - d. To your knowledge, have employees or customers become infected with COVID-19? Yes
2. How many of your activities can be moved outdoors?
Plan to provide some outdoor cafeteria dining areas
3. For indoor activities:
 - a. How can social distancing be maintained at points of ingress and egress, where people normally cluster? In addition to training, floor markings and signage are used to instruct people on how to distance.

- b. How can employees and visitors be protected from transmission of the virus (e.g., no-touch temperature checks, hand sanitizer, masks, and face shields)? Increased cleaning of high-touch surfaces, all onsite staff will wear face coverings, health screening conducted prior to arrival.
- c. How will Personal Protective Equipment (such as face covering and gloves) and hand sanitizer be provided before entry?
3 disposable dust masks/wk provided to each person on site in add't to 2 cloth face coverings/person for reuse. Hand sanitizer throughout campus.
- d. Can the times of activities be staggered to reduce the amount of people gathered at any one time? Yes
- e. Can customers make appointments to gain entry while inside capacity is restricted? Yes
- f. How can social distancing be maintained inside your premises?
In phase 1 & 2 of return to campus; ~ 20% of staff will be onsite (2500 ppl)
Limited staff along with new area use protocols (ex: 1 person/lab bay at a time, area use scheduling, and restricted office use rules) support distancing.
4. What is your plan to acquire and distribute Personal Protective Equipment (like masks and gloves) and testing to your employees?
Procurement monitors availability of PPE daily. PPE is provided daily & weekly depending upon the operation. PCR testing in June. Serology testing in July.
5. How can you adapt to accommodate different size gatherings that may be allowed by the Public Health officer? (Smaller gatherings are likely to be allowed before very large ones.) We will cautiously allow small gatherings as allowed by the pub health orders and if we feel it's safe to do so. Face coverings & social dist. will still be mandatory for now.
6. To meet the need for possible contact tracing, how would you maintain lists of employees and visitors with their contact information for contact tracing? (It is understood that lists of attendees would only be provided in

the event of an infection that needed to be traced, and then only to public health personnel trained in medical confidentiality.) Implementing new tech solutions on 6/1 for health screening & contact tracing. Our med staff manage this.

7. In order to assist safe and productive re-opening, what are your needs relative to:

a. Regulation? N/A

b. Licensure? N/A

c. Childcare? For the economy to completely reopen, we will need safe and widely available childcare and schools.

d. Housing? This is an important issue for the region, particularly retaining lower-wage workers in areas like education, childcare and other key essential services.

e. Digital Inclusion? More accessible internet allows jobs & education to be more accessible to a broader range of people and their families.

f. Commute-Free Working? Telecommuting is an important way to reduce traffic and GHG emissions, also makes jobs more accessible to a broader range of ppl.

8. If you have been opened or partially opened, what challenges have you experienced?

Our workforce relies on childcare so they can work effectively. Reopening childcare/schools allows parents to perform their work at workplace or at home.

9. If you have been opened or partially opened, how has the community's adherence and response to the COVID health safety protocols been?

Very good adherence to health & safety protocols by our essential staff.